

College of Saint Benedict/Saint John's University
Student Employee of the Year
Nomination Form

Student Name:	
Nominator Name:	
Nominating Department:	
Student's Job Title and Brief Job Description (100 word limit):	Word Count:

Eligible Students: In order to be eligible for consideration, student employees must have worked a minimum of 6 months part-time (or three months full-time), between June 1, 2020 and May 31, 2021 (anticipated).

Selection Criteria: Nominations will be evaluated on the eight National Association of Colleges and Employers (NACE) Core Competencies:

- Oral/Written Communications
- Digital Technology
- Critical Thinking/Problem Solving
- Professionalism/Work Ethic
- Global/Intercultural Fluency
- Career Management
- Leadership
- Teamwork/Collaboration

In the spaces provided on the following pages, please provide examples of the nominee's demonstrated skills in each category. There is a limit of 350 words in each category.

The information you provide may be shared with the public through press releases and other promotional opportunities.

Nominations are due by 4:30 p.m. Friday, February 5th. Please return completed form by emailing it as an attachment to seoffice@csbsju.edu.

	Comments
<p data-bbox="203 237 415 264">Communication</p> <p data-bbox="203 275 490 373">Nominator may provide examples for how the nominee:</p> <ul data-bbox="203 384 477 737" style="list-style-type: none"><li data-bbox="203 384 477 483">• Communicates efficiently verbally and non-verbally<li data-bbox="203 493 477 592">• Exhibits excellent public speaking skills<li data-bbox="203 602 477 737">• Contributes to the department by writing and editing documents clearly <p data-bbox="277 884 435 911">Word Count:</p>	
<p data-bbox="203 1066 451 1094">Digital Technology</p> <p data-bbox="203 1104 490 1203">Nominator may provide examples for how the nominee:</p> <ul data-bbox="203 1213 477 1566" style="list-style-type: none"><li data-bbox="203 1213 477 1312">• Utilizes technology to solve office issues<li data-bbox="203 1323 477 1383">• Adapts to office technologies easily<li data-bbox="203 1394 477 1566">• Identifies appropriate hardware and software to accomplish goals <p data-bbox="282 1640 440 1667">Word Count:</p>	

	Comments
<p>Problem Solving Nominator may provide examples for how the nominee:</p> <ul style="list-style-type: none">• Thinks originally and creatively to come up with solutions• Gathers and interprets data to come to decisions• Is able to analyze and interpret situations logically <p>Word Count:</p>	
<p>Professionalism/Work Ethic Nominator may provide examples for how the nominee:</p> <ul style="list-style-type: none">• Manages their workload efficiently• Displays a professional image through both their actions and appearance• Act with integrity and honesty to serve the community as a whole <p>Word Count:</p>	

	Comments
<p data-bbox="203 237 492 373">Intercultural Fluency Nominator may provide examples for how the nominee:</p> <ul data-bbox="203 384 492 846" style="list-style-type: none"><li data-bbox="203 384 492 552">• Interacts with all people in a respectful and understanding fashion<li data-bbox="203 562 492 688">• Makes an effort to create an environment of inclusivity<li data-bbox="203 699 492 846">• Seeks to increase their understanding and knowledge of other peoples <p data-bbox="276 884 435 915">Word Count:</p>	
<p data-bbox="203 1062 492 1199">Career Management Nominator may provide examples for how the nominee:</p> <ul data-bbox="203 1209 492 1598" style="list-style-type: none"><li data-bbox="203 1209 492 1314">• Self-advocates for opportunities in the workplace<li data-bbox="203 1325 492 1451">• Articulates the skills and knowledge they acquire through work<li data-bbox="203 1461 492 1598">• Sees the bigger picture of how their work ties into their future aspirations <p data-bbox="276 1677 435 1709">Word Count:</p>	

	Comments
<p data-bbox="203 237 350 268">Leadership</p> <p data-bbox="203 275 490 373">Nominator may provide examples for how the nominee:</p> <ul data-bbox="203 384 490 806" style="list-style-type: none"><li data-bbox="203 384 490 483">• Delegates work fairly to others in the workplace<li data-bbox="203 493 490 659">• Understand how each team member brings individual strengths and skills to the table<li data-bbox="203 669 490 806">• Prioritizes and organizes their workload within the team <p data-bbox="277 884 431 915">Word Count:</p>	
<p data-bbox="203 1062 350 1094">Teamwork</p> <p data-bbox="203 1100 490 1199">Nominator may provide examples for how the nominee:</p> <ul data-bbox="203 1209 490 1631" style="list-style-type: none"><li data-bbox="203 1209 490 1346">• Builds relationships and rapport with others in the workplace<li data-bbox="203 1356 490 1488">• Negotiates and manages conflict smoothly and effectively<li data-bbox="203 1499 490 1631">• Impactfully works with others to achieve a common goal <p data-bbox="277 1675 431 1707">Word Count:</p>	