Steps for Creating Citations
CSB/SJU Libraries

1. Use the “Cite” Feature
The CSB/SJU Libraries’ catalog (the main search box) and many journal databases include a helpful “Cite” feature. Simply select the citation style you want (APA, Chicago, MLA, etc.) and then copy and paste the computer-generated citation into your bibliography. Examples of what to look for are on the next page.

2. Correct Errors
These citations sometimes contain errors, so check them against official citation guidelines before handing in an assignment! Official guidelines can be found in your course’s assigned style manual or in the “Citation Style Guidelines” section of our Citation Help page.

3. Get Help!
Check with your instructor regarding their expectations. For example, make sure you know which edition or version of a citation style to use, and how precise your citations need to be. If you have any follow-up questions, contact a librarian.
Some Example “Cite” Features

**Library catalog**
Look for a “Cite” button for each item on the search results page:

![Cite button example](image1.png)

**EBSCO collections (Academic Search Premier, etc.)**
Click into an article’s record. Look under “Tools” for the “Cite” button:

![Cite button example](image2.png)

**JSTOR**
Look for a “Cite this item” button for each item on the search results page:

![Cite this item button example](image3.png)