Fine Arts Programming
Livestream Presenter Instructions
**Livestream Presenter FAQ**

- **What platform will the livestream be on?**
  We are using a platform called StreamYard to create the livestream and we’ll be broadcasting on Youtube.

- **How do I join the livestream?**
  Prior to your session time, we’ll send you a private link to the StreamYard broadcast studio.

- **If I’m sharing my screen, how do I do that?**
  You’ll need to share your screen once you enter the StreamYard platform. FAP will manage what the viewers see and when.

- **Do I need any additional equipment or software?**
  StreamYard requires a recent version of Chrome or Firefox beyond that you only need a computer with a working webcam and microphone. Headphones/earbuds are also helpful.
Checking Your Internet

• **How do I ensure a good network connection?**
  We recommend connecting to the internet with a cable rather than WiFi to ensure the best, most consistent connection possible.

• **How do I check my network speed?**
  We recommend using M-LAB’s tool in Google Chrome or Firefox a few days before streaming. Visit [https://speed.measurementlab.net/](https://speed.measurementlab.net/)

  *The minimum recommended Upload connection speed for HD video is 6Mbps*

• **What if my network speed is less than that?**
  Try closing other applications that use network services such as email and additional browser tabs. If at home turn off gaming systems and other computers that could be using bandwidth and test again. If your upload connection is less than 2Mbps please contact FAP staff.
1. You will receive an email with the StreamYard link in advance of the livestream.
2. In advance of your session, quit all applications except your web browser (and PowerPoint, if you are sharing slides).
3. An FAP Staff Member will text you when it’s your turn to join the livestream. You’ll be joining early so you’re prepped and ready before your session begins.
4. If you have YouTube open already, close the livestream on YouTube before joining the StreamYard broadcast. There is a 30-second delay from StreamYard to YouTube. If you have both open at the same time, it can create sound issues.
5. Click the link in the original email you recieved from FAP.
Joining Streamyard via link

- **Check your video.**
  Does the video frame look the way you want it to?
- **Check your audio.**
  Is your mic working? If it is, there will be motion in the green bar to the right of the video frame.
- **Enter your name.**
  Type your full name in the “Display Name:” field.
- **Enter Broadcast Studio.**
  This will put you ‘backstage’ in the livestream waiting room. You will NOT be immediately placed into the livestream.
“Backstage” in the Broadcast Studio

- The livestream will be in progress in the video frame at the top left.
- Do NOT mute your mic or stop your camera. You’ll be grayed out at the bottom in the ‘backstage’ waiting room until the FAP team adds you to the livestream when your session begins.
- Once you are here, the FAP team can add you to the livestream at any time, so be ready.
- A speaker will be introducing you, so that will be your audio clue to know when you’re being added to the livestream.
- Once you’ve been added to the livestream, your video and audio feed will appear on the screen.
- When you are done presenting, we will remove you from the livestream and the studio.