

## **ACADEMIC ADVISING**

June 2024

Greetings from the Academic Advising office. We are happy to announce completion of fall schedules for the first-year class at the College of Saint Benedict and Saint John's University (CSB and SJU)!

If you previously viewed your schedule, be sure to look again as there may have been recent changes. Instructions for accessing your schedule are included below.

It is each student's responsibility to thoroughly review the First-year Student Registration Helpful Links on the <u>Academic Advising website:</u>

- o <u>Explanation of schedule</u>
- o Frequently asked questions
- Sample schedules by <u>major</u> or <u>pre-professional program</u>
- Language placement exams for <u>French</u>, <u>German</u>, and <u>Spanish</u>
- o AP and IB policies
  - If we have received your AP scores and your scores qualify you for academic credit at CSB and SJU, your courses will be displayed on Banner on your Academic Transcript.

Your schedule was carefully constructed to reflect your intended major, pre-professional interests, language placement, and academic background. In some cases, curricular requirements necessitate enrollment in specific courses.

Instructions for viewing your schedule online:

Step 1: Access Banner Web Self-Service	Step 2: Once in Student & Financial Aid Self-Service
Go to: <a href="http://www.csbsju.edu/it-services/banner">http://www.csbsju.edu/it-services/banner</a>	Select: Registration
Select: Student & Financial Aid Self Service (CSB or SJU	Select: View Registration Information
Students)	Select the term: Fall 2024
Enter: Network username	
Enter: Network password	
Click: Login	
If you have not logged in for a while, you will be	If you have difficulty accessing Banner Web, contact
prompted to complete the DUO authentication.	HelpDesk@csbsju.edu or 320-363-2228.

The Academic Advising staff looks forward to your arrival at CSB and SJU and the opportunity to assist you with a smooth and enjoyable transition to college.

If you have specific questions or concerns about your schedule, please contact <a href="mailto:academicadvising@csbsju.edu">academicadvising@csbsju.edu</a> or (320) 363-5687.

Sincerely,

Academic Advising