July, 2019

Greetings from the Office of Academic Advising.  I am happy to announce completion of first semester schedules for the College of St. Benedict/St. John’s University (CSB/SJU) class of 2023!  Instructions for accessing your schedule are noted below.

**It is each student’s responsibility to thoroughly review the links below and those under Fall 2019 Registration Information on the Academic Advising website.**

Your schedule was carefully constructed to reflect your intended major, pre-professional interests, language placement, and academic background.  In some cases, curricular requirements necessitate enrollment in specific courses.  For instance, stated interest in a **pre-professional program** (pre-medicine, pre-physical therapy, etc.) results in registration for the recommended first-semester courses in that program.

The following links are vital to understanding the coursework included in your schedule:

[Answers to Frequently Asked Questions](file:///\\AD\DeptShares$\Academic%20Advising\Academic%20Advising\REGISTRATION\2016\Answers%20to%20Common%20Questions%20Fall%202016.pdf)

[Explanation of Schedule](file:///\\AD\DeptShares$\Academic%20Advising\Academic%20Advising\REGISTRATION\2016\Explanation%20of%20Schedule%20-%20Sample%20-%20Fall%202016.pdf)

[Textbook Purchase Information](https://www.csbsju.edu/bookstore/textbook-information)

Instructions to view your schedule online:

[Step 1: Access Banner Web Self Service
Go to: http://www.csbsju.edu/it-services/banner
Select: Enter Secure Area (CSB or SJU Students). 
Enter: Network username.
Enter:  Network password. 
Click:  Login 
If you have difficulty accessing Banner Web, contact HelpDesk@csbsju.edu or (320) 363-2228.
](http://www.csbsju.edu/it-services/banner)

**Step 2: Access Fall Schedule**

**Log in** to Banner Self-Service

Select: **Student Services**

Select: **Registration (top of list)**

Select: **Banner 9 Registration**

Select: **View registration information (bottom left corner)**

On behalf of the Academic Advising staff, I look forward to your arrival at CSB/SJU and the opportunity to assist you with a smooth and enjoyable transition to college.

Sincerely,

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Jason M. Kelly

Assistant Dean and Director of Academic Advising

Beginning with the 2016-17 school year, the federal government is requiring all colleges provide students with Title IX information:

The College of Saint Benedict and Saint John's University comply with Title IX of the Education Amendments of 1972, which prohibits discrimination (including sexual harassment, sexual misconduct and sexual violence) based on sex in the college's educational programs and activities. The college and university have **zero** tolerance for sexual misconduct in any form. The Sexual Misconduct Policy for the College of Saint Benedict and Saint John’s University is available at <http://www.csbsju.edu/sexualmisconductpolicy>. The Sexual Misconduct Complaint Procedure is available at  <http://www.csbsju.edu/sexualmisconductprocedure>.