

MEMORANDUM

TO: CSB/SJU Faculty, CSB/SJU Students, CSB Residence Directors,
SJU Faculty Residents

FROM: Dr. Richard Ice, Provost
Jason Kelly, Assistant Dean and Director of Academic Advising

DATE: March 18, 2019

RE: **2018-2019 OUTSTANDING ACADEMIC ADVISOR OF THE YEAR AWARD**

Dr. Richard Ice, Provost, and the Academic Advising Office invite your nominations for the 2018-2019 Outstanding Academic Advisor of the Year Award.

This award has been established to recognize outstanding performance in academic advising. Persons eligible for the 2018-2019 Outstanding Academic Advisor Award include faculty advisors and professional advisors.

An outstanding advisor is expected to advise students concerning the following goals:

- a. Exploration of life goals;
- b. Development of an educational plan consistent with the accomplishment of education objectives appropriate to life and career goals;
- c. Selection of a major/minor;
- d. Selection and scheduling of classes, internship experiences, independent study, course work abroad;
- e. Identification of other College [University] services appropriate to a student's needs and goals; and
- f. Reflective progress in an education plan toward identified life goals.

One person from each campus will receive the 2018-2019 Outstanding Academic Advisor of the Year Award. **The award winners will be honored at the annual Academic Affairs Award Program, to be held on Monday, May 6th, 3:00 p.m., in the Great Hall/Founders Room at SJU.**

Please note the following advisors who have won this award within the past three years are not eligible for the 2018-2019 award:

2017-2018	Todd Johnson-Physics & Mary Stenson-Exercise Science & Sport Studies
2016-2017	Julie Lynch-Communication & Elisheva Perelman-History/First-Year Seminar
2015-2016	Emily Paup-Communication & Parker Wheatley-Economics

To submit a nomination, click on the link below:
<https://www.csbsju.edu/forms/8DW102OKJX>

(Deadline: Friday, April 12, 2019)